

## Master list of 2023 Bylaws changes

Version 14 June 2023, Reto Sutter

- **Review Language for Refresher Course committee:**  
Increase duration of chair position to 2 years  
→ For vote at 2023 annual meeting
- **Membership and voting rights of the elected Officers:** In the [current bylaws](#) there is a table for Appendix A with a short footnote. This shall be replaced by the new table as well as a short description of the underlying principles.  
→ For vote at 2023 annual meeting
- **Reporting requirements:** Currently Appendix B consists of a table, which will be replaced in the bylaws with the new simplified paragraph.  
→ For vote at 2023 annual meeting
- **Consider adapting bylaws regarding the outreach program:**  
The current wording is very restrictive. We should allow for additional members, especially pathologists.  
→ For vote at 2023 annual meeting
- **Editor Award should also be mentioned in bylaws**  
→ For vote at 2023 annual meeting
- **Ultrasound course committee:** Bylaws proposal was created.  
→ For vote at 2023 annual meeting
- Small editorial change: **Wording of Prize committee**  
"...in the preceding calendar year for Corinne Farrell Awards..."
- **ISS Leadership Terms of Office:** [Draft exists, see below](#)

### Draft of suggested texts

#### IV: Officers

##### Section 1

The elected Officers of the Society shall be the President, President-Elect, [Vice-President](#), Secretary, Secretary-Elect, Treasurer and Treasurer-Elect. The term of office of each Officer shall be [one \(1\) year](#) except that the Treasurer will normally be elected as Treasurer-Elect and serve in that capacity for 1 year before succeeding and serving two years as Treasurer and the Secretary will normally be elected as Secretary-Elect, and serve in that capacity for 1 year before succeeding and serving two years as Secretary. Each Officer shall be a member in good standing.

##### Section 2

**Deleted:** two (2) years

**Deleted:** The Secretary and Treasurer may be re-elected for a maximum of two additional two-year terms. The President is not eligible for re-election.

The President shall be presiding Officer of the Society, and Chairperson of the Executive Committee. He/she shall perform all the duties which custom and parliamentary practice commonly associate with the office of President. His/her term of office as President shall begin at the adjournment of the annual meeting during which he/she was installed as President. The President shall serve on the Executive Committee for one (1) year after his/her term of office expires.

**Deleted:** two (2) years

### Section 3

The President-Elect shall succeed the President. The President-Elect shall be a member of the Executive Committee. If the President is temporarily unable to act, the President-Elect will perform the duties of the President. In the event of the death or resignation of the President, the President-Elect will automatically become President. In the event of prolonged incapacitation of the President, he/she may be replaced only upon decision of the Executive Committee taken at either the annual meeting or, at other times, by a postal/fax/e-mail ballot conducted by the Secretary, the President-Elect then assuming the office of President. Upon replacement of the President because of death, resignation or incapacitation, the Executive Committee shall direct the Secretary/Assistant Secretary to notify the Membership forthwith. The term of office of this succession will extend for one annual meeting from the time of appointment. The election of a replacement President-Elect will be deferred until the next annual meeting of the Society. The term of office of the replacement President-Elect will extend until the new President completes his/her term of office.

**Deleted:** two

### Section 4

The Secretary shall be a member of the Executive Committee.

The Secretary shall keep, or cause to be kept, a correct and permanent record of the proceedings of the Society. He/she shall perform all other duties that usually and customarily pertain to the office of Secretary. Not later than three (3) months after each annual meeting of the Society he/she shall make available to each member of the Society a transcript of the minutes of the annual business meeting which shall include reports of all officers and committees.

**Deleted:** shall perform the duties of the President if both the President and President-Elect are unavailable to act. He/she ...

### Section 8 (NEW addition)

The Vice President shall succeed the President-Elect. He/she shall perform the duties of the President if both the President and President-Elect are unavailable to act. He/she shall be a member of the Executive Committee. The Vice President generally assists with the planning of the annual meeting that is upcoming in two years (i.e. the annual meeting when he/she will be president).

## **Article V: Committees**

### Section 1

The standing committees of the Society shall be as follows: Executive Committee, Members Meeting Program Committee, Refresher Course Committee, Audit Review Committee, Nominating Committee, Membership Committee, Rules Committee, Awards Committee, Annual Meeting Promotion Committee, Intersociety Liaison Committee, Prize Committee, Sponsorship Committee, Outreach Committee and Electronic Exhibit Committee, Social Media Committee, Research & Education Committee, Scientific Session Committee, Online Education Resources Committee, Archive and History Committee, Diversity Equity, and Inclusion Committee and the, Ultrasound Committee.

Committee appointments, including the Chairpersons, shall be made by the President in consultation with the Executive Committee, unless otherwise provided for in these by-laws. Composition of committee membership should reflect the diversity cross-section of the International Skeletal Society general membership as baseline guidance. Equality, diversity and inclusion efforts and succession planning on the part of the society may be considered to increase diversity across committee membership.

#### Section 4

The Refresher Course Committee shall consist of as many members as are required to help with arrangements for a particular meeting. Each member shall be appointed for one year. Appointments to the Committee may be renewed annually. One of the members shall serve as Chairperson [and shall serve for two years](#). The Chairs of the Refresher Course Committees for the immediately preceding and subsequent meetings shall be members of the Committee. The Radiology Co-Chair of the Annual Meeting Promotion Committee shall be an ex-officio member of the Committee.

A Refresher Course shall be given each year following the Closed Meeting. It shall be the duty of the Refresher Course Committee to determine all aspects of the meeting. The program for the Refresher Course must be finalized no less than eight (8) months prior to the course.

#### Section 8

The Rules Committee shall consist of 6 members in total: the president, president elect and three (3) non-executive members, one of whom shall be Chairperson. Each committee member shall serve for two (2) years, except for the Chairperson, who shall serve as Chairperson for an additional two (2) years. The Rules Committee shall be responsible for the By-Laws and may be called upon to interpret the By-Laws when questions arise. It shall, on order of the Executive Committee, prepare and submit amendments to the By-Laws, edit and present to the members any amendments proposed by members of the Society, and may, on its own motion, preface and present to the members any amendments which it deems necessary. It shall receive all resolutions introduced by members; it may reword them or combine those having the same intent for presentation.

**Deleted:** and secretary

#### Section 13

The Prize Committee consists of the Chairperson of the Members Meeting, [Case Report Editor of Skeletal Radiology](#) and two or more members of the Society. The responsibilities of the Committee are to select the best tumor paper presented at the Members Meeting of the ISS and the best tumor or tumor-like paper published in Skeletal Radiology in the preceding year for Corinne Farrell Awards, and the best-case report in Skeletal Radiology in the preceding year for the Darby Memorial Prize. The funds for the Corinne Farrell Awards and Darby Memorial Prize are held in the Endowment Fund.

**Deleted:** Treasurer,

#### Section 15

The Outreach Committee shall consist of [at least](#) five [5] members [\(with at least one pathologist\)](#) who will serve a two [2]-year term. The Committee will be responsible for planning and arranging educational and service visits by members of the International Skeletal Society. The Committee shall consist of a Chairperson and 4 other members, including the treasurer and a pathologist. The overall composition of the committee should aim to reflect the international scope and diversity of Society membership.

#### [Section 22 \(NEW addition\)](#)

The Ultrasound Committee shall consist of at least seven [7] members: The Chairperson and the past Chairperson shall serve for two [2] years each; The local organizer for the upcoming Members Meeting shall be a member of the committee; The other committee members shall be drawn from those ISS members who serve as ultrasound course faculty and serve for two [2] year terms. The new Chairperson shall have served as a member of the committee before being selected as Chairperson.

The Committee will be responsible for keeping an up-to-date list of ultrasound course faculty (ISS members with interest in ultrasound, through annual solicitation of interest from the ISS membership) who will provide lectures and demonstrations for the ultrasound course. The Committee will be responsible for formulating the program for the ultrasound course each year, for liaising with the professional management company regarding the planning of the ultrasound course, for obtaining participant feedback, for liaising with the Sponsorship committee to ensure provision of ultrasound scanners for the hands-on component of the course and for live ultrasound demonstrations.

#### **Article IX: Elections**

##### Section 2

The procedure for election of Officers and Elected Members of the Executive Committee shall be as follows: When election of a new President-Elect, Vice-President, Secretary, Secretary-Elect, Treasurer or Treasurer-Elect is required, the Nominating Committee shall nominate one candidate for each office. The Nominating Committee shall nominate the same number of candidates as there are vacancies (normally three) for Elected Members of the Executive Committee. Having obtained the candidates' consent the Committee shall forward the names of its recommended candidates to the Secretary at least four months before the date of the Annual Business Meeting. The Secretary shall, within one week of receiving the list of recommended candidates, circulate the list to the members.

It shall be open to any five Members of the Society (not more than three of whom shall come from the same country) to nominate a candidate who gives his/her consent.

Written nominations must be received by the Secretary at least two months before the date of the annual Business Meeting. The Secretary shall report the names of all nominees to the Membership at the annual meeting.

#### **Article XI: Terms of Office**

##### Section 1

The terms of office of the elected Officers of the Society shall be in accord with Article IV, Section 1. Terms of office of committee members shall be for a term of one year unless otherwise stated in these by-laws. The terms of office of any appointed member of a committee may be extended or terminated upon majority vote of the Executive Committee, not withstanding any other provisions of these by-laws.

Deleted: two years

#### **Article XIII: Editors and Editorial Board**

##### Section 7 (NEW addition)

The Editor's Award is given to the best published paper in Skeletal Radiology from Jan 1st to December 31st of the preceding calendar year on a new, novel or innovative technological application for the diagnosis, management or treatment of musculoskeletal disease. The award is intended for the first author and is to be used as support for travel to and attendance at the annual meeting of the ISS. The recipient of the award will be invited to attend the Members Scientific Session and Refresher Course of the ISS and will receive a certificate during the Skeletal Radiology Editorial Board Meeting.

**Appendix A** [The following replaces the previous Appendix A]

#### **Principles**

- Typically, *one* officer of the ISS is ex Officio Member of any Committee
- For Committees with mainly technical (versus political activities) no Officer is included in the membership list.
- For Committees with two-years planning horizon or longer, two officers may be Committee members in the interest of continuity (one of them typically the secretary elect, treasurer elect or vice president).
- Committees with controlling functions (such as Audit and DEI Committee) must not include any Officers

#### **General rules**

- Ex officio members do not have voting rights in any committee other than the Executive Committee
- Terms of office depend on the rules for Officers

Appendix A: Table	President	President elect	Vice president	Past President	Treasurer	Treasurer elect	Secretary	Secretary elect
<i>Executive Committee</i>	x	x	x	x	x	x	x	x
Members Meeting Program Committee *								
Refresher Course Committee *								
Audit Review Committee								
Nominating Committee	x	x						
Membership Committee							x	x
Rules Committee	x	x						
Awards Committee				x				
Annual Meeting Promotion Committee			x					
Research and Education Committee								
Intersociety Liaison Committee	x			x				
Prize Committee			x	x				
Sponsorship Committee					x	x		
Outreach Committee			x		x	x		
Electronic Exhibit Committee								
Social Media Committee			x				x	x
Research and Education Committee							x	x
Scientific Session Committee								
Online Education Resources Committee		x						
Archive and History Committee							x	x
Diversity, Equity, and Inclusion Committee								
Ultrasound Course Committee		x						
Board of Trustees	x				x			

\*To be determined: The committee invites one (maximum 2) Officer(s) to the committee meetings, taking into account availability and interest.

**Appendix B** [The following replaces the previous Appendix A]

- [All committees send a short activity report to the ExCom no later than 1 month before the Business Meeting, to be approved during the first ExCom meeting held during the Annual Meeting.](#)
- [The ExCom decides which reports it wants to discuss in person during this same ExCom Meeting.](#)
- [The following reports are submitted to the Business Meeting for approval by the Membership: Minutes of the last Business Meeting, Officers' Reports: President, Treasurer, Secretary, Committee Reports: Members Meeting, Refresher Course, Audit, Nominating, Rules, Awards, DEI.](#)

**ISS Leadership Terms of Office** (This is a visualization of the transition to the new system, which itself is not in the bylaws. The individual wording changes are listed above in the list of suggested bylaws changes)

- Background: terms of office of Officers change from 2 to 1 year
- Decision by membership during 2023 meeting in London --> Start of new system at end of 2024 Meeting in Montreal

Name of officer	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Michael Recht	Past president	Past president							
Juerg Hodler	President	President	Past president						
Michael Tuite	President elect	President elect	President	Past president	Past president				
Christine Chung	Secretary	Secretary	President elect	President	President	Past president			
Anne Cotten	Treasurer	Treasurer	Treasurer	Vice president	President elect	President	past President		
NN		Secretary elect	Secretary	Secretary	Vice president	President elect	President	past President	
NN2			Treasurer elect	Treasurer	Treasurer	Vice president	President elect	President	past President
NN3				Secretary elect	Secretary	Secretary	Vice president	President elect	President